



**EVERGREEN**

### The Postcard (Institutional) (8.5 by 5.5 inches):

The postcard is 8.5 by 5.5. It is four color glossy. The shell or four-color side is fixed. We have two options, the one you see here and a less "institutional" one, which is slightly larger. The other side of the card is lasered with your "CONTENT" on it. This is where your company name, logo, and other information appears. We put the CONTENT on the card at the same time we put the recipient's name and address on it.



### SAMPLE CONTENT (laser printed on the back of the SHELL)

**YOUR LOGO**  
here

**Do not compromise your company's future. Always destroy your confidential documents properly.**

**On-Site Shredding:**

- Locked Containers Supplied
- Secure & Confidential
- Certificate of Destruction
- Sorting Not Required
- Fully Insured & Bonded
- Uniformed Personnel
- Security Cleared Personnel
- Locally Owned & Operated
- Member of NAID
- Visa and MasterCard Welcome

**Call for a quote at XXX-XXX-XXXX**  
OR e-mail [info@website.com](mailto:info@website.com)  
124 Main Street - Anytown, ST, XXXXX.

**Services:**

- Scheduled or Route Service
- One-Time Clean-Out or Purge Service
- On Call Service

**Always Shred the following:**

- Credit Applications
- Patient/Insurance Info
- Tax Returns
- Financial Reports
- Payroll Information
- Canceled Checks
- Drafts of any of the above

**Shredding protects you from:**

- Identity Theft
- Business Fraud
- Credit Card Fraud

**\$30 off**  
**your first months shredding service**

Must sign up for annual service with the placement of a bin. Not valid with any other offer. Expires April 30, 2004. Coupon must be surrendered at the time of the first service.

**YOUR NAME**  
124 Main Street  
Anytown, ST, XXXXX

Recipient's name  
Address  
City, State and Zip